

MONTHLY FIRE EXTINGUISHER INSPECTION CHECKLIST

Based on NFPA 10 (2022 edition) and OSHA 29 CFR 1910.157(e). Inspect at least every 31 days (monthly).

Building: _____ Unit #: _____ Location: _____

Type/size: _____ Inspected by: _____ Date: ____/____/____

☐	In its designated place Mounted or set where it belongs on the floor plan.	Pass / Fail
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☐	Visible and unobstructed Nothing blocks the view or the path to it.	Pass / Fail
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☐	Operating instructions face out Nameplate instructions legible and facing outward.	Pass / Fail
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☐	Safety pin and tamper seal intact Pin in place; tamper seal not broken or missing.	Pass / Fail
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☐	Full Fullness confirmed by weighing or hefting.	Pass / Fail
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☐	Gauge in the operable range Needle in the green, or push-to-test indicator works.	Pass / Fail
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☐	No physical damage No dents, corrosion, leakage or clogged nozzle.	Pass / Fail
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☐	Hose and nozzle OK Hose not cracked or loose; nozzle clear.	Pass / Fail
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☐	Wheeled units: carriage OK Tires, wheels, carriage, hose and nozzle in working order.	Pass / Fail
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☐	Record updated Date and initials on the tag or in the inspection record.	Pass / Fail
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If any item fails:

- Fix location or access problems on the spot.
- Low gauge, broken seal, missing pin, damage or clogged nozzle: remove from service, place a spare, call your service company.
- Any discharge, even partial: the unit must be recharged before it goes back in service.

MONTHLY INSPECTION LOG

Building: _____ Month/Year: _____